



JOB DESCRIPTION



Position Title	MWMS School Site	Hiring Partner
Children's House Guide	Lirio Montessori (Lirio)	MWMS Board
Employment Status	FLSA Status	Salary Range
<input type="checkbox"/> Temporary/On Call <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> Non-Exempt (overtime eligible) <input checked="" type="checkbox"/> Exempt (not overtime eligible)	\$45,000-55,000 DOE

Lirio is a School Site of the **Minnesota Wildflower Montessori School (MWMS)**, an affiliate of The Wildflower Foundation, and a public charter school authorized by Osprey Wilds. We are a two way Spanish Immersion Montessori Children's House located in the Midtown Phillips neighborhood in South Minneapolis. Our mission is to partner with families to provide children access to a high-quality, two-way immersion Montessori education that fosters independence, love of self, and participation in the community. We are a team of Latinx educators passionate about our work and love for the community we serve. Please visit [Lirio's website](#) to learn more about our school.

As a guide, you will join an established school site and collaboratively lead all aspects of the classroom, including: managing day-to-day operations, drawing on tools and resources from Teacher Leaders across MWMS and the support of the Wildflower network.

Essential Duties and Responsibilities

The following job description establishes the base level essential duties and responsibilities for the CH Guide role at Minnesota Wildflower Montessori School (MWMS). The essential accountabilities include, but are not limited to the following:

Instructional

- Embraces the cultivation of a Montessori learning environment responsive to the needs of all children, in support of their growth and development as individuals and within the community under supervision of the classroom guide
- Nurture the social, emotional, cultural identity of our students using an anti bias anti racist lens
- Proctor internal and authorizer required assessments throughout the year
- Work individually or in small groups of students who are needing more support from a trauma informed lens
- Maintaining all required licenses and qualifications necessary for roles held at the school
- Weekly utilization of electronic Montessori Observation and Record-keeping systems
- Work collaboratively to strategize and adapt the prepared environment to meet individual needs
- Supervise lunch, recess, and/or aftercare as assigned

MWMS is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable. All qualified candidates are encouraged to apply.



JOB DESCRIPTION



Other

- Shares in the daily duties of meal preparation and clean-up, recess and nap time support, laundry and overall cleanliness of the school environment
- Co-creates the preparation of curriculum materials as well as maintaining inventory of classroom materials, independently and in collaborative partnerships with staff.
- Acting in the best interest of the school and its students
- Desire to learn more about a teacher leader role and transition into assuming those responsibilities if mutually agreed upon

Preferred Qualifications

- Minnesota Public School Teacher License (must include Kindergarten)
- Montessori Certification
- Demonstrated commitment to an Anti Bias and Anti Racist to education and working with all stakeholders
- Native like fluency in Spanish (Spoken, Reading, and Writing)
- Experience working across cultures and supporting a diverse community of students and families
- Experience working with students with special needs; skilled in supporting children in trauma informed engagement
- BIPOC applicants are highly encouraged to apply

Note

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. All duties and responsibilities are essential functions to be performed in a typical classroom and school environment and are subject to possible modification to reasonably accommodate individuals with disabilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

Lirio Montessori is a school site located in South Minneapolis and part of Minnesota Wildflower Montessori School (MWMS, 4265-07), MWMS is an affiliate of The Wildflower Foundation, and a public charter school authorized by Osprey Wilds. Please visit the MWMS website to learn more about our charter.

Interested applicants should apply by sending a resume and cover letter to Susana Rodriguez at susana@liriomontessori.org